

Dr Herman Spies

26 Olienhout Ave, Platteklouf 2, Parow, 7500.

Patient Details:

Surname: _____ Title: _____. Home Language: _____.

Full Names 1. Main Member: _____ ID No.: _____.
 2. Spouse: _____ ID No.: _____.
 3. Child: _____ Birth Date: _____.
 4. Child: _____ Birth Date: _____.
 5. Child: _____ Birth Date: _____.
 6. Child: _____ Birth Date: _____.

Medical Aid Details:

Medical Aid Name: _____ Address: _____
 Medical Aid Option: _____
 Medical Aid Number: _____
 Date Issued: _____

Addresses and Telephone Numbers:

Home Address: _____ Home Tel. No.: _____
 _____ Cell. No. Main Member: _____
 _____ Cell. No. Spouse: _____

Postal Address: _____ eMail Main Member: _____
 _____ eMail Spouse: _____

Work Name & Address Main Member: _____ Work Tel. No.: _____

Work Name & Address Spouse: _____ Work Tel. No.: _____

Next of Kin: _____ Tel. No.: _____
 (Not Own Address) _____

New Patient Details & History

Full name/s of patient: _____

Name known by: _____ Male ____ Female: _____

Date of birth: _____ Current Age _____

Own Birth: Natural: (____) / Cesarean Section: (____) Breastfed: (No) / (Yes) ____ (Months) _____

Females: Times Pregnant: _____ Live born children: _____ Miscarriages: _____

Females: Contraception used (In the past): Yes: _____ / No: _____. Type: _____

Contraception used (Currently): Yes: _____ / No: _____. Type: _____

Marital Status: _____ Occupation: _____

Hobbies: _____

Blood Group: _____ (Handy but not essential).

Family History & Birth.

Diseases occurring often in Father's family: _____

Father's Health (if still alive) or cause of death and at what age? _____

Diseases occurring often in Mother's family: _____

Mother's Health (if still alive) or cause of death and at what age? _____

Problems with your mother's health or your health during her pregnancy with you: _____

Problems during your mother's birth process with you: _____

Number of Siblings (Brothers & Sisters): _____

Status of health of siblings: _____ Current Age: _____

Previous Surgery:

Procedure:

Year:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Allergies:

Important events that lead to deterioration in health:

Physical Activity:

Type:

Times a Week:

Duration:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Chronic conditions already diagnosed & any Prescription medication currently taken for the condition/s:

Year Diagnosed: Condition:

Prescription Medicine/s taken & Dosage:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Sources of Water:

Main Source: Tap _____ / Bottle _____ / Filter _____ Filter brand name _____

Alternative Source: Tap _____ / Bottle _____ / Filter _____ Brand name _____

Meals:

I eat breakfast ____ times a week. My typical breakfast is: _____

I eat lunch ____ times a week. My typical lunch is: _____

I eat supper ____ times a week. My typical supper is: _____

Natural Medicines or Herbs or Supplements taken:

Name:	Brand:	Quantity per Day:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Bowel Movement:

Current frequency of bowel movement: ____ per day / ____ per week.

Stools: Normal: ____ Hard: ____ Loose: ____ Colour: _____ Float/Sink: _____

Habits:

Smoking: In the Past (Yes/No) ____ Quantity ____ Currently (Yes/No) ____ Quantity _____

Coffee/caffeinated beverages like energy/diet drinks, colas, or black/green teas: Cups per day: ____

Alcohol: Daily ____ Weekly ____ Occasional ____ Quantity ____ Previous addiction _____

Other Addictive substances; Please specify _____

Current Complaints in order of priority:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Identi-T Stress Assessment

Stress is a normal part of life. Every day, we're faced with stimuli, called stressors, which can elicit the body's "fight or flight" response, setting off a cascade of physiological reactions and resulting in emotions ranging from mild to intense. But while occasional stress is natural and even healthy, chronic or acute stress can be harmful.

Please take a few moments to discover your body's response to situations you perceive as stressful. By honestly assessing how you feel, we can create a natural stress relief program for your individual needs.

Directions:

Please read each statement and circle the number 0, 1, 2, or 3 that best describes your feelings or reactions throughout the course of the day. Determine the subtotal score for each section, then determine the total scores for sections A-C and C-E. Some questions may appear redundant between sections. There's a reason for each question. Don't spend much time on any one question.

0 = Never true 1 = Seldom true 2 = Sometimes true 3 = Often true

When under stress for two weeks or longer, I...

Section A:

1. Get wound up when I get tired and have trouble calming down	0	1	2	3
2. Feel driven, appear energetic but feel "burned out" and exhausted	0	1	2	3
3. Feel restless, agitated, anxious, and uneasy	0	1	2	3
4. Feel easily overwhelmed by emotion	0	1	2	3
5. Feel emotional - cry easily or laugh inappropriately	0	1	2	3
6. Experience heart palpitations or a pounding in my chest	0	1	2	3
7. Am short of breath	0	1	2	3
8. Am constipated	0	1	2	3
9. Feel warm, over-heated, and dry all over	0	1	2	3
10. Get mouth sores or sore tongue	0	1	2	3
11. Get hot flashes	0	1	2	3
12. Sleep less than seven hours a night	0	1	2	3
13. Have trouble falling asleep and staying asleep	0	1	2	3
14. Worry about high blood pressure, cholesterol, and triglycerides	0	1	2	3
15. Forget to eat and feel little hunger	0	1	2	3

Combined Score of all Columns in Section A:

Section B:

- | | | | | |
|---|---|---|---|---|
| 1. Find myself worrying about things big and small | 0 | 1 | 2 | 3 |
| 2. Feel like I can't stop worrying, even though I want to | 0 | 1 | 2 | 3 |
| 3. Feel impulsive, pent up, and ready to explode | 0 | 1 | 2 | 3 |
| 4. Get muscle spasms | 0 | 1 | 2 | 3 |
| 5. Feel aggressive, unyielding, or inflexible when pressed for time | 0 | 1 | 2 | 3 |
| 6. See, hear, and smell things that others do not | 0 | 1 | 2 | 3 |
| 7. Stay awake replaying the events of the day or planning for tomorrow | 0 | 1 | 2 | 3 |
| 8. Have upsetting thoughts or images enter my mind again and again | 0 | 1 | 2 | 3 |
| 9. Have a hard time stopping myself from doing things again and again, like checking on things or rearranging objects over and over | 0 | 1 | 2 | 3 |
| 10. Worry a lot about terrible things that could happen if I'm not careful | 0 | 1 | 2 | 3 |

Combined Score of all Columns in Section B:

Section C:

- | | | | | |
|--|---|---|---|---|
| 1. Have muscle and joint pains | 0 | 1 | 2 | 3 |
| 2. Have muscle weakness | 0 | 1 | 2 | 3 |
| 3. Crave salt or salty things | 0 | 1 | 2 | 3 |
| 4. Have multiple points on my body that when touched are tender or painful | 0 | 1 | 2 | 3 |
| 5. Have dark circles under my eyes | 0 | 1 | 2 | 3 |
| 6. Feel a sudden sense of anxiety when I get hungry | 0 | 1 | 2 | 3 |
| 7. Use medications to manage pain | 0 | 1 | 2 | 3 |
| 8. Get dizzy when rising or standing up from a kneeling or sitting position | 0 | 1 | 2 | 3 |
| 9. Have diarrhoea or bouts of nausea with or without vomiting for no apparent reason | 0 | 1 | 2 | 3 |
| 10. Have headaches | 0 | 1 | 2 | 3 |

Combined Score of all Columns in Section C:

Section D:

- | | | | | |
|---|---|---|---|---|
| 1. Have trouble organising my thoughts | 0 | 1 | 2 | 3 |
| 2. Get easily distracted and lose focus | 0 | 1 | 2 | 3 |
| 3. Have difficulty making decisions and mistrust my judgment | 0 | 1 | 2 | 3 |
| 4. Feel depressed and apathetic | 0 | 1 | 2 | 3 |
| 5. Lack the motivation and energy to stay on task and pay attention | 0 | 1 | 2 | 3 |
| 6. Am forgetful | 0 | 1 | 2 | 3 |
| 7. Feel unsettled, restless, and anxious | 0 | 1 | 2 | 3 |
| 8. Wake up tired and unrefreshed | 0 | 1 | 2 | 3 |
| 9. Experience heartburn and indigestion | 0 | 1 | 2 | 3 |
| 10. Catch colds or infections easily | 0 | 1 | 2 | 3 |

Combined Score of all Columns in Section D:

Section E:

1. Feel tired for no apparent reason	0	1	2	3
2. Experience lingering mild fatigue after exertion or physical activity	0	1	2	3
3. Find it difficult to concentrate and complete tasks	0	1	2	3
4. Feel depressed and apathetic	0	1	2	3
5. Feel cold or chilled - hands, feet, or all over - for no apparent reason	0	1	2	3
6. Have little or no interest in sex	0	1	2	3
7. Sweat spontaneously during the day	0	1	2	3
8. Feel puffy and retain fluids	0	1	2	3
9. Sleep more than nine hours a night	0	1	2	3
10. Have poor muscle tone	0	1	2	3
11. Have trouble losing weight	0	1	2	3
12. Wake up tired even though I seem to get plenty of sleep	0	1	2	3
13. Have no energy and feel physically weak	0	1	2	3
14. Am susceptible to colds and the flu	0	1	2	3
15. Feel dragged down by multiple symptoms, such as poor digestion and body aches	0	1	2	3

Combined Score of all Columns in Section E:

Add points from sections A, B & C Total for A, B & C: _____

Add points from sections C, D & E Total for C, D & E: _____

Lifestyle and Health Status:

1. Circle the level of stress you experience on the scale of 1-10, 10 being the worst:

1 2 3 4 5 6 7 8 9 10

2. What do you consider to be the major causes of your stress (for example - spouse, family, friends, work, finances, wedding, pregnancy, legal, commute): _____

Where did you hear about the practice?

Please indicate:

- Internet search engine (please specify): _____
- Website (address used): _____
- Referred by (please name): _____
- Business card (received from/at): _____
- Other: (please name): _____

Medical Terms and Conditions

The terms and conditions set out below constitute the agreement concluded between this practice and the patient and main member of the applicable medical aid.

1. Medical Information / Medication

- (a) I have disclosed all known allergies, medication and medical/health conditions in order for Dr. Herman Spies to evaluate my health requirements.
- (b) I understand that medication prescribed must be used in accordance with the doctors' instructions. I shall immediately submit to and bring to the attention of Dr. Herman Spies any side-effects resulting from the consumption of any medication.
- (c) I will strictly adhere to all warnings/instructions of medication recommended by Dr. Spies.

2. Payment (Private / Medical Aid)

- (a) I have familiarised myself with the benefits and conditions of my medical aid scheme (especially those relating to referral restrictions, waiting periods, authorisation processes, maximum payments and or balances) prior to the consultation date.
- (b) I further acknowledge that I have been informed that this is a private practice and its fees may exceed that allowed for by the medical aid scheme. (The cost of the services provided will be discussed with patients when making the appointment or during the consultation should I require any additional consultations/treatments.
- (c) I agree to pay my account in full on the day of the consultation and/or treatment, either by Cheque, Cash, EFT or Credit Card. I understand that I will be held liable for any appointments made, that are not kept, unless the appointment has been cancelled at least 2 days in advance.
- (d) I will be responsible for submitting any claim for consultations, services rendered or medicines received to my medical aid scheme.
- (e) Treatment provided may require the hospitalisation of the patient and services of specialists which services are provided at an additional cost. I acknowledge that it is my responsibility to determine the cost of the services provided by the aforementioned bodies, to ensure that such services are covered by my medical aid scheme and obtain the necessary pre-authorisation for such services.
- (f) Should I fail to pay the account in full on the day of the consultation, interest calculated at 2% per month may be added to the outstanding balance until such time as outstanding sum has been paid in full. Should the sum due still be outstanding after sixty (60) days after receipt of the account, legal action will be instigated for the recuperation of the costs for services rendered and I will be responsible for payment of any/all collection fees resulting from such action.
- (g) I confirm that I have been advised that the practice reserves the right to impose a consultation fee of R534.65 per hour or a pro rata sum for any telephonic consultation relating to any new medical issue which I may experience.

3. Medical Certificates / Prescriptions

- (a) It is the standard practice of the practice to hand medical certificates and prescriptions to the patient on date of the consultation. Should I require a copy or replacement of the certificate/prescription I may request same by:
 - 3.(a).i Collecting it in person; or
 - 3.(a).ii Request, in writing, that it is sent to my email or facsimile nominated on the PATIENT INFORMATION SHEET.
- (b) Should I require the certificate to be collected by or sent to any third party, I acknowledge that I will furnish such authorization to the practice in writing.

4. Confidentiality

- (a) All information furnished to the practice shall be treated as strictly confidential by the doctor and staff. The practice may be required to provide personal information to the following bodies:
 - 4.(a).i Medical Aid Schemes, who in turn may furnish the information to the principle member of the Medical aid Scheme;
 - 4.(a).ii Referring Doctors;
 - 4.(a).iii Consulting Specialists; and
 - 4.(a).iv Any further third parties if such sharing of information is pertinent to the treatment in question or relates to the payment thereof.

- (b) The Children’s Act provides that children from the age of 12 years may in instances consent to medical treatment. Information provided by such minors is confidential and may only be divulged with the minor child’s consent.
- (c) My consent is required in order for the doctor to investigate, treat or to perform procedure, which consent may be retracted prior to the provision of such medical care.
- (d) The practice will not disclose my personal information to any party other than those listed herein unless required by law. It is therefore my responsibility to disclose my medical condition to my employer or any third party requesting such information.

5. Authority to Consent (if applicable)

- (a) I am the guardian/parent/curator of the patient and legally authorised to consent to the treatment provided by the practice. _____(initial)
- (b) I further acknowledge that I shall be liable for any account for services rendered by this practice to the aforementioned patient which may be due and payable. _____(initial)

6. Scope of Practice

- (a) I understand that Dr Spies is practising as a Natural/Alternative health practitioner using, amongst others Homeopathic and Chinese herbal medicines (under the Allied Health Professions Council of SA). All statements therefore provided reflect a Homeopathic practice number and codes. Dr Spies can not be held responsible for any medicines or services not reimbursed by the relevant medical aid.
- (b) I understand that Dr Spies is not practising as a GP (under the Health Professions Council of SA). If Dr Spies deems it more appropriate to consult as a GP in particular situations, he will first motivate why, and only after obtaining written consent, proceed in his capacity as a General Practitioner.

7. General

- (a) I confirm that all information submitted by me is true and correct and I have the necessary authority to furnish the practise with any personal information herein contained.
- (b) I further acknowledge that I have read and understand the terms and conditions herein contained and agree to be bound thereby.
- (c) Nothing herein, seeks to derogate the practice’s obligation in terms of any existing legislation and if any clause herein is found to be in contravention of such clause, it shall be deemed invalid.

Signed at _____ on this the _____ day of _____

Patient’s Name

Patient’s/Guardian’s Signature

Main Member’s Name

Main Member’s Signature

For Practice: Name

Signature